**Double Degree Agreement**

between

**College of \_\_\_\_\_\_\_\_\_\_\_**

(hereafter \_\_\_\_\_)

**National Kaohsiung University of Science and Technology, Taiwan**

(herafter NKUST)

and

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(hereafter \_\_\_\_\_\_)

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(hereafter \_\_\_\_\_\_)

#### **Introduction**

This agreement sets out the terms for the operation of an undergraduate Double Degree programme between the COLLEGE of **\_\_\_\_\_\_\_\_\_\_\_**, NKUST and COLLEGE of \_\_\_\_\_\_\_, \_\_\_\_\_.

This agreement aims at facilitating and developing a programme which offers students an opportunity to earn two degrees. As a result of the Double Degree studies, the students acquire deeper experience of multicultural studying and business environments, better cross-cultural communication and language skills, wider professional partner network, new opportunities for further education and stronger competitive advantages in the job markets.

1. **Definitions**

For the purpose of this Agreement, the following definitions shall apply:

* host institution the institution receiving students
* home institution the institution sending students
* double degree student a student participating in a double degree

 programme as referred to in the Agreement

1. **General**
2. This Double Degree agreement is an extension of an already existing contract. Without such a contract, this agreement is null and void.
3. The Double Degree programme is available for degree students in COLLEGE of \_\_\_\_\_\_\_, \_\_\_\_\_. and for degree students in the COLLEGE of \_\_\_\_\_\_\_\_, NKUST.
4. Successful completion of the Double Degree Programme leads to the award of Bachelor of \_\_\_\_\_\_ for such enrolled students of \_\_\_\_\_\_\_\_ by COLLEGE of \_\_\_\_\_\_\_, NKUST and to the award of Bachelor of \_\_\_\_\_\_ for such enrolled students of \_\_\_\_\_\_\_\_ – by COLLEGE of \_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_.
5. Responsibility for the Double Degree Programme belongs with the management of the Degree Programmes involved.
6. A detailed description of the Double Degree Programme, including the requirements to obtain the degrees as mentioned under § 3c is drafted in the appendixes to this contract and approved by the COLLEGE of \_\_\_\_\_\_\_\_ of NKUST and the \_\_\_\_\_\_\_ of \_\_\_\_\_., prior to exchange of Double Degree students. The appendix is subject to annual monitoring, as described under § 7 and mandatory to this agreement, without which this agreement is null and void.
7. The programme will be operated in accordance with:
* the Degree Regulations of NKUST

and

* the \_\_\_\_\_\_\_\_\_ regulations of \_\_\_\_\_

and

1. The agreement to cooperate implies that the Degree Programmes concerned will be quality assured (accredited) by an official organisation in a period of \_\_\_ years after signing the contract. Should the deadline expire without quality assurance this agreement can be terminated by the other party according to the regulations named in § 9 of this agreement. Both institutions will provide each other insight into their systems of quality assurance and accreditation.
2. Both institutions, NKUST and \_\_\_\_\_ commit themselves to cooperate in the obligatory accreditation process and to provide all data required for the accreditation process.
3. NKUST and \_\_\_\_\_\_ will regularly evaluate the quality of their respective courses offered and the corresponding lecturers.
4. Both partners will conduct coordinated measurements to improve the quality continuously.
5. **Admission and registration**
	1. NKUST and \_\_\_\_\_\_ will aim to ensure that equal numbers of Double Degree students from each institution participate in the Double Degree Programme and will aim at a number of \_\_\_\_ Double Degree students per year: \_\_\_\_ students from NKUST and \_\_\_\_\_ students from \_\_\_\_\_. The target number of Double Degree students may be altered by agreement in writing between the two institutions.
	2. Subject to these constraints, each institution will accept to receive for an agreed exchange period, without the payment of additional tuition fees, the students selected and nominated by the partner institution for the participation in this Double Degree Programme. This refers to tuition fees only, and does not include ancillary fees, such as student association fees, travel and medical insurance, or any similar costs. The host institution must notify the nomination of the students at least four months prior to the intended commencement date of the exchange period.
	3. Students will be screened for eligibility for admission to the Double Degree Programme by the home institution. Both institutions shall respect the admission requirements and enrolment constraints of the host institution. Participants will be subject to the standard rules, regulations and enrolling constraints of the host institution.

The prerequisites for \_\_\_\_\_\_\_\_ students to enter the programme are the following:

* successful completion of \_\_\_\_\_\_\_ semesters studies at \_\_\_\_\_\_;
* \_\_\_\_\_\_\_ language requirement: \_\_\_\_\_\_

The prerequisites for NKUST students to enter the programme are the following:

* successful completion of \_\_\_\_\_\_\_\_ semesters studies at NKUST;
* Sufficient command of \_\_\_\_\_\_ language knowledge
	1. For the period of their sojourn at the partner institution, Double Degree students will be registered at their home institution, but will also be registered as bachelor degree students at the partner institution.
	2. Double degree students will have access to all facilities and student services provided by the two institutions, including those to assist students in finding accommodation.
1. **Contents of the Double Degree Programme**
2. Students participating in the Double Degree Programme are required to study for at least \_\_\_\_ semesters (or equivalent time) at the partner institution and earn a minimum of \_\_\_\_ (or an equivalent number) credits.
3. The academic requirements for the contents of the Double Degree studies undertaken by Double Degree students during the exchange period are set out in detail by the host institution of the Double Degree student and agreed by the home institution.
4. These academic requirements, including a list of courses for the students participating in the Double Degree Programme, are annually confirmed by \_\_\_\_\_\_ and NKUST, as described under § 7.
5. The language of instruction while studying at the partner institution will be \_\_\_\_\_\_.
6. Double Degree students will secure work placement complying with the placement requirements of both institutions. The placement should be done outside the country of the home institution. Exemptions need to be approved by the responsible institution.
	* 1. **Supervision, grading, and awarding of the degree**
7. The host institution will evaluate the academic performance of all Double Degree students using the same criteria used for students enrolled in the programme of the host institution.
8. The minimum pass grade to be obtained at NKUST is \_\_\_\_\_, according to the Taiwan grading system. The minimum pass grade to be obtained at \_\_\_\_\_ is \_\_\_\_ according to the \_\_\_\_\_\_\_\_ grading system.
9. In the event there is an academic appeal by the Double Degree student during the study period at the host institution, the academic appeal process of the host institution will apply.
10. Upon completion of their study period at the host institution, the host institution will provide the home institution with (a) transcript(s) in \_\_\_\_\_\_\_ language of the academic results of the Double Degree student.
11. Successful completion of a work placement is a mandatory part of both Degree Programmes.
12. Double Degree students of NKUST are NOT required to do a Bachelor thesis as part of their studies at NKUST; \_\_\_\_\_ students are required/not required to complete a Bachelor’s Thesis as part of their Degree Programme. The Bachelor’s thesis is supervised and graded by a supervisor from the home institution and honoured by the host institution.
13. To obtain the Bachelor’s degree from the host institution, the Double Degree student must be awarded of the Bachelor’s degree from the home institution.
14. Double Degree students will be awarded the degree of the host institution if they meet the following requirements:
15. For \_\_\_\_\_\_\_\_ students to obtain the NKUST qualification:
* fulfilment of all the requirements to obtain the Bachelor of \_\_\_\_\_\_\_, including the work placement and the Bachelor´s Thesis, as ascertained by the NKUST
* successful completion of the Double Degree studies (\_\_\_\_\_\_ credits) during the time at NKUST.
1. For NKUST students to obtain the \_\_\_\_\_\_ qualification:
* fulfilment of all the requirements to obtain the Bachelor of \_\_\_\_\_\_, including the work placement and the Bachelor’s thesis, as ascertained by \_\_\_\_\_\_\_.
* successful completion of the Double Degree studies (\_\_\_\_\_\_\_ credits) during the time at \_\_\_\_\_\_\_.
	+ 1. **Monitoring**

Each party is accountable for carrying out the terms of the agreement and nominates a responsible person to ensure that the Double Degree Programme is consistent with the objectives of their home institution’s curriculum and the student’s own career interests.

Coordinator \_\_\_\_\_\_:

Coordinator NKUST:

The responsible persons will annually discuss all possible changes in the curricula of both programmes subject to this agreement, in order to ascertain the link between both curricula and to assure the quality of the Double Degree Programme as a whole. Major changes in the curricula (appendix) mentioned under § 3e have to be seen as an alternation of the contract and need to be documented in written form. In case the curricula start to differ to such a degree that the quality of the Double Degree Programme cannot be guaranteed, this agreement can be discontinued by either of the parties according to the regulations named in § 8 of this agreement.

A written report of the annual monitoring meeting will be submitted to the Exam Board of the College of \_\_\_\_\_\_\_\_\_ of NKUST and the equivalent responsible body or person of the degree programme in \_\_\_\_\_\_\_ of \_\_\_\_\_..

* + 1. **Settlement of disputes**

All differences, conflicts of interest or problems derived from the application or interpretationreferred to of this current agreement shall first be discussed between the parties to reach a mutually satisfactory settlement. lf this is not possible, problematic issues shall be arbitration by a single arbitrator appointed by mutual consent. The award of the arbitrator shall be final and binding on both the parties.

* + 1. **Consultation and revision of arrangements**
1. This agreement is in force from the day of its signing and it can be subject to revision, modification and renewal by mutual written agreement. This Agreement will be effective for a period of 5 years from the date of signing
2. The agreement may be terminated at the request of either party provided such request is made in writing at least twelve months before termination is to become effective. The termination of the agreement must take into account the rights of students already participated or accepted for the Double Degree studies. Those students must be able to finish the Double Degree study programme.
	* 1. **Signatures**

This Agreement comes into effect once signed by their duly authorised representatives as follows:

Date: Date:

For For

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NKUST – National Kaohsiung

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University of Science and Technology

– \_\_\_\_\_\_\_\_\_– – Taiwan –

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean College of \_\_\_\_\_\_\_\_\_\_\_.

**Appendix 1**

**Double Degree requirements**

To be awarded the Bachelor of \_\_\_\_\_\_\_\_- from \_\_\_\_\_\_ and the the \_\_\_\_\_\_\_\_ by NKUST. students must complete successfully:

|  |  |
| --- | --- |
| **\_\_\_\_\_\_\_\_\_ Requirements:** | **NKUST Requirements:** |
| See Appendix 2 | See Appendix 3 |
| Courses at the home University worth \_\_\_\_\_\_\_ (equal) ascertained by \_\_\_\_\_\_\_Furthermore:The following \_\_\_\_\_\_ courses must be taken by students from NKUST(see Appendix 2) | Courses at the home University worth \_\_\_\_\_\_\_\_ (equal) ascertained by NKUSTFurthermore:The following NKUST courses must be taken by students from \_\_\_\_\_\_ (see Appendix 3) |

**Information for Incoming Students
studying in the \_\_\_\_\_\_\_\_ Double Degree Programme**

Students of NKUST will study the following courses during their stay at \_\_\_\_\_\_\_\_:

|  |  |
| --- | --- |
| **Mandatory Courses** | **CPs** |
| Course 1 |  |
| Course 2 |  |
| Course 3 |  |
| Course 4 |  |
| Course 5 |  |
| Course 6 |  |
| Course 7 |  |
| Course 8 |  |
| Course 9 |  |
| Course 10 |  |
| Course 11 |  |

**3**

**Information for Incoming Students
studying in the NKUST Double Degree Programme**

Students of \_\_\_\_\_\_ will study the following courses during their stay at NKUST.

|  |  |
| --- | --- |
| **Mandatory Courses** | **CPs** |
| Course 1 |  |
| Course 2 |  |
| Course 3 |  |
| Course 4 |  |
| Course 5 |  |
| Course 6 |  |
| Course 7 |  |
| Course 8 |  |
| Course 9 |  |
| Course 10 |  |
| Course 11 |  |