外國籍學生線上申辦系統

外生如何線上申辦外僑居留證？

- 備妥文件電子檔
- 進入網站註冊帳號
  https://coa.immigration.gov.tw/coa-frontend/foreign-student/individual/login
- 登入填寫申請書並上傳資料
- 核准後繳費
- 列印電子證或服務站領IC卡

一、備妥應備文件

申辦項目	大頭照 (2吋)	護照	居留 簽證	居住 證明	外僑 居留證	就學 證明	異動證明文件 (視異動項目)
初次申辦 (已錄取未註冊)	✔	✔	✔	✔		✔ 入學許可證明	
初次申辦 (已註冊)	✔	✔	✔	✔		✔ 在學證明or學生證	
延期	✔	✔			✔	✔ 在學證明or蓋有註冊章學生證	
異動資料	✔	✔			✔		✔ ex:更新後護照、遺失補發者須檢附遺失聲明書或報案證明、房屋租約或住宿證明

1. 應備文件-大頭照

(1) 2吋大頭照電子檔

- 類型：JPG檔
- 規格：4KB-512KB
- 像素：413*561

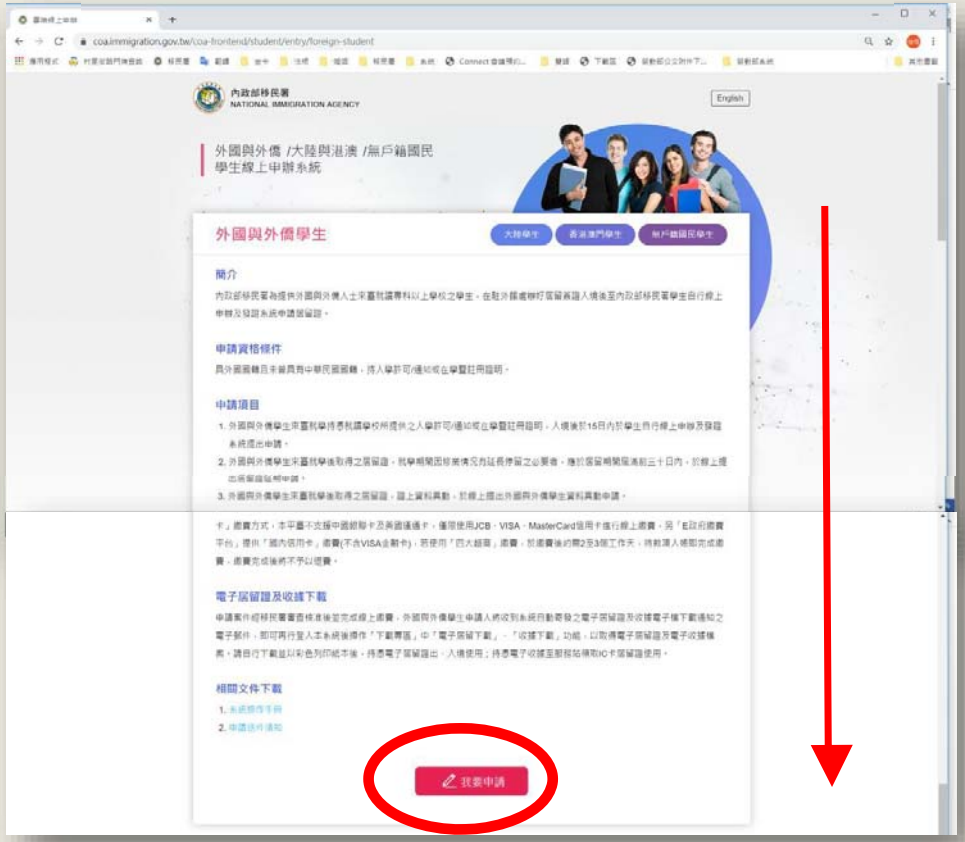
(2)所有應備文件均應掃描電子檔上傳

- 類型：JPG|JPEG|PNG|BMP|PDF
- 規格：4KB-512KB
- 原證件大小+正、反面
- 中譯本

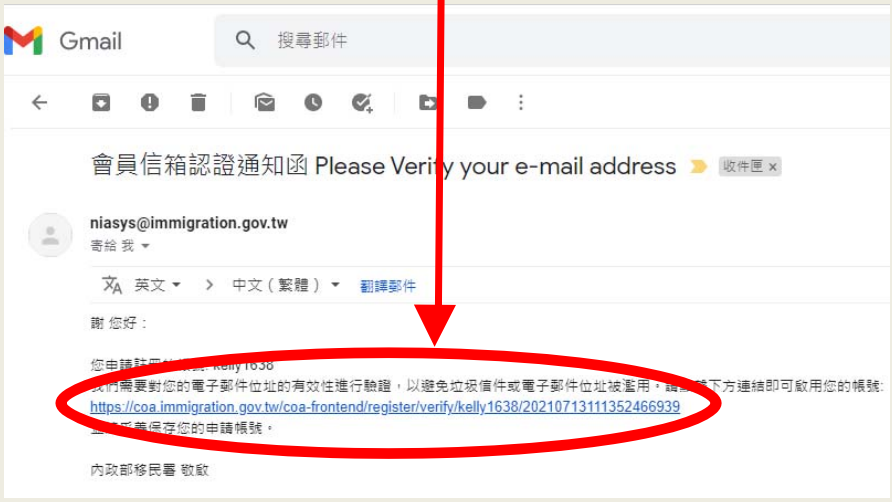
2. 進入網站申請流程：

1. 進入系統(點選「外國與外僑學生」)

2. 閱讀注意事項並點選「我要申請」

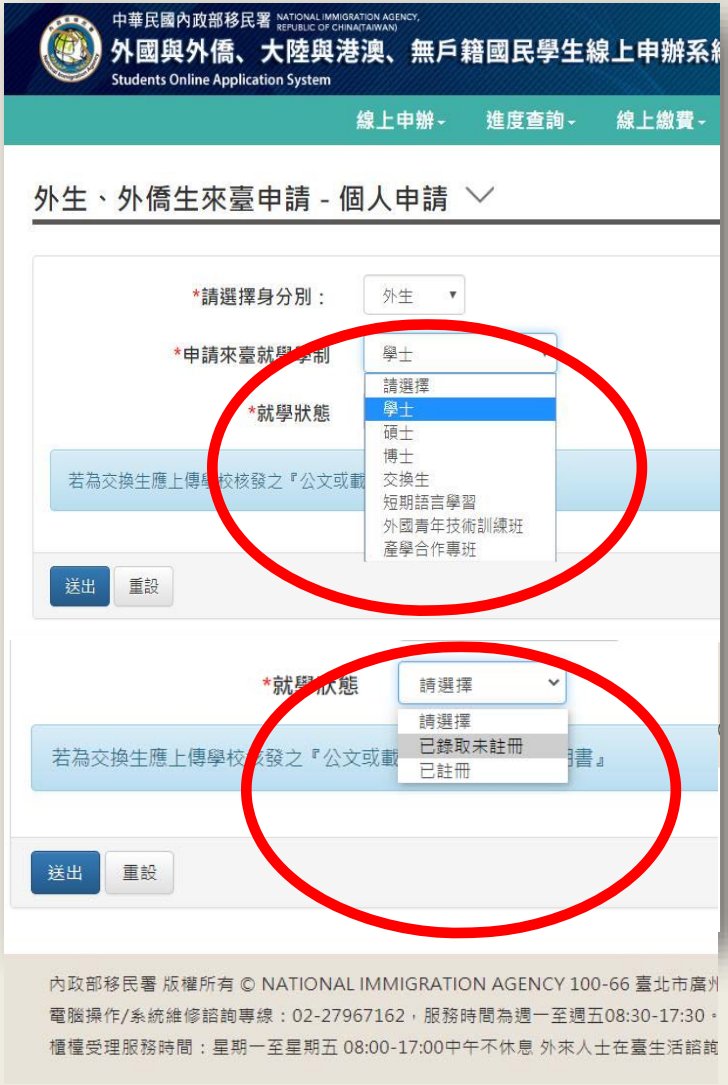


3. 註冊帳號
（註冊後至電子信箱收取確認信並開通帳號，帳號才會生效喔）



4. 選擇新申請案

5. 選擇就學狀態



身分別

- 看簽證代碼
- FS , FR->外生
- FC->僑生

學制

- 依教育部學程選

狀態

- 我只有入學通知->**已錄取未註冊**
- 我拿到學生證、在學證明或其他註冊證明->**已註冊**

3. 填寫申請書並上傳應備文件：

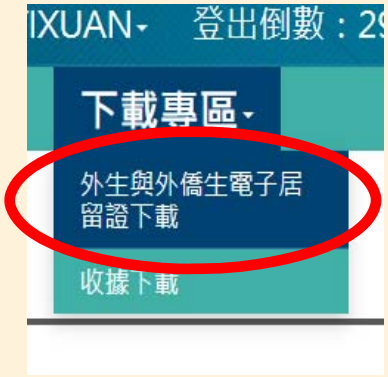
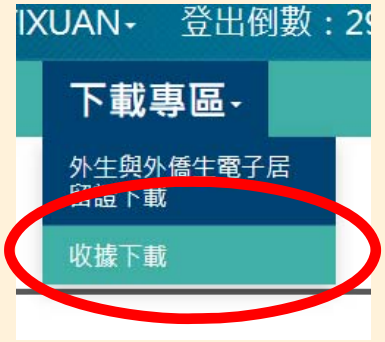
- 上傳大頭照
- 上傳應備文件
- 填寫申請書
- 等待核准

4. 核准後繳費：

待服務站案件核准後繳費→本署提供多元管道繳費（注意：超商繳費約需2-3個工作天入帳）

5. 下載並列印

1. 下載並列印電子證(6個月效期)
2. 下載收據並請至服務站領取IC卡(1年效期)

• 電子式居留證(就讀短期語言學習及就讀正式學籍但尚未註冊之學生) • 線上列印使用		
• IC卡電子式居留證 • 線上列印收據後至服務站領取(可委託他人代為領取)		

相關疑問請洽...

電腦操作/系統維修諮詢專線：02-27967162，
服務時間為週一至週五08:30-17:30。

外來人士在臺生活諮詢服務熱線(提供7國語言)：
國內：0800-024-111 國外：886-800-024-111

櫃檯服務時間：星期一至星期五 08:00-17:00
中午不休息

Students Online Application System

How to apply online for the ARC ?

A Prepare required documents

B Create and activate an account
https://coa.immigration.gov.tw/coa-frontend/foreign-student/individual/login

C Log in to the account to fill in the pplication form and upload required documents

D Pay after approval

E Print out the Electronic ARC/ Download the receipt and get the ARC at NIA service centers

A. Required documents

Items	Photo (2x2 inches)	Passport	Resident Visa	Proof of Accommodation	ARC	Admission Permit or Certificate	Other Supporting Documents (Optional)
First- time ARC application (accepted by a school but not yet enrolled)	✔	✔	✔	✔		✔Certificate of Admission Permit	
First- time ARC application (enrolled)	✔	✔	✔	✔		✔Certificate of Enrollment or student ID	
ARC extension application	✔	✔			✔	✔Certificate of Enrollment /student ID with a valid registration stamp	
Change of ARC information application	✔	✔			✔		✔ex: renewal of passport, police statements or reports of lost ARC, lease or proof of dormitory payment

A. Required documents

1. Photo 2X2 inches

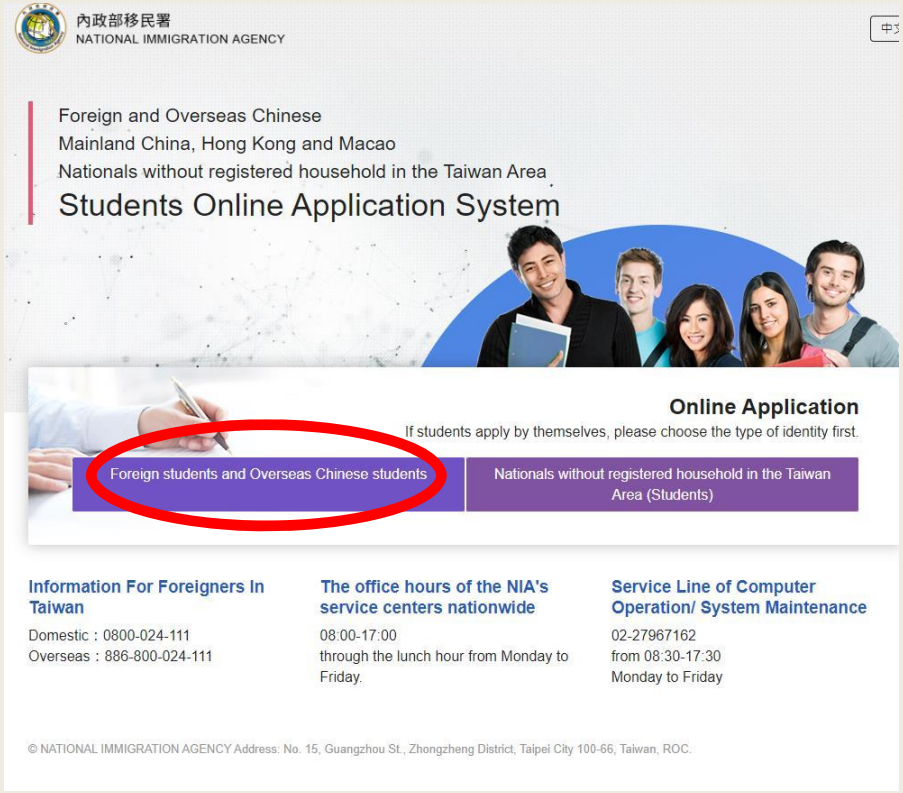
- format：JPG
- file size ：4KB-512KB
- pixels：413 X 561

2. All documents must be scanned and uploaded

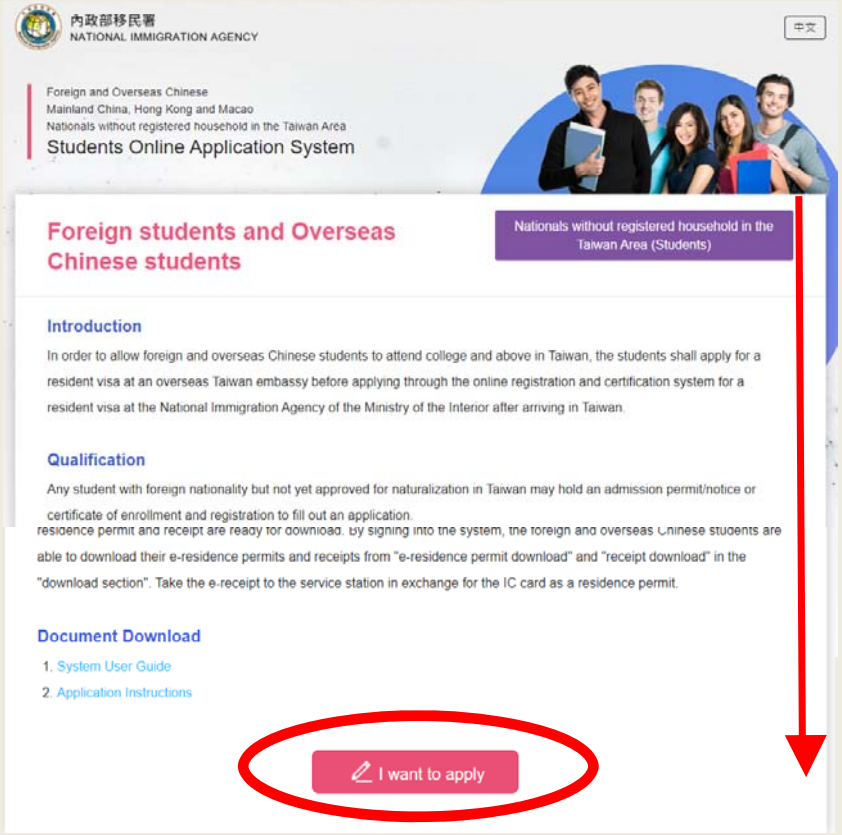
- format：JPG|JPEG|PNG|BMP|PDF
- file size ：4KB-512KB
- Passport or ID card (both front and back page)
- Chinese translation of required documents

B. Open the Students Online Application System home page

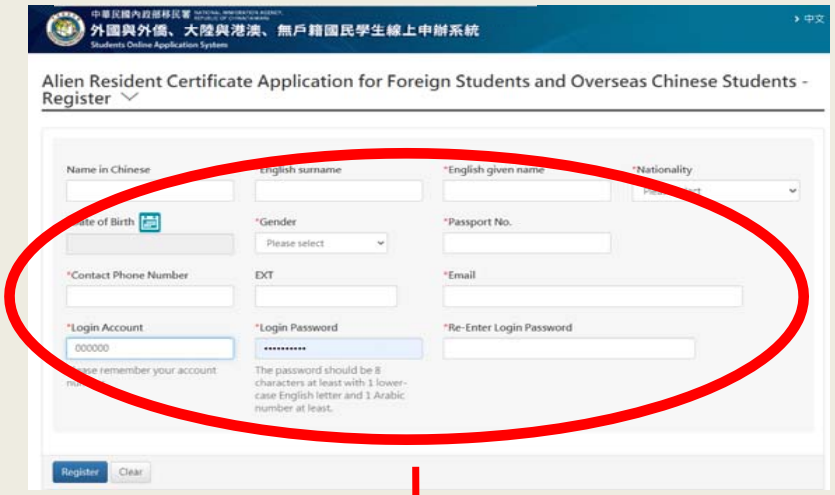
1.Click “foreign students and overseas Chinese students”

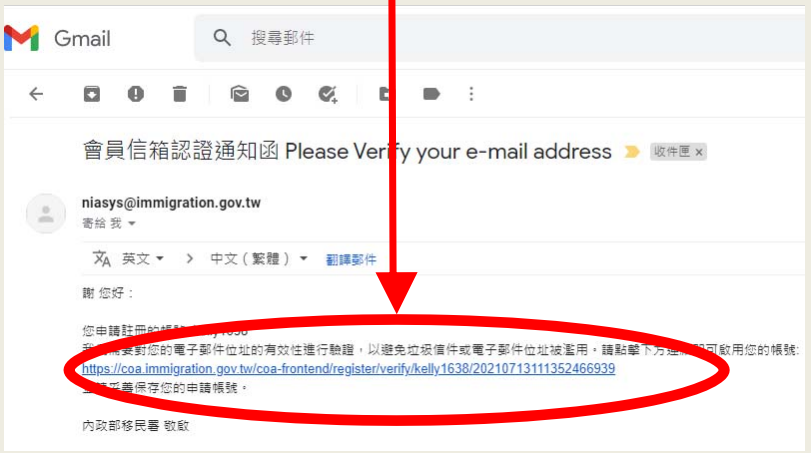


2. Read the notice and click “I want to apply”

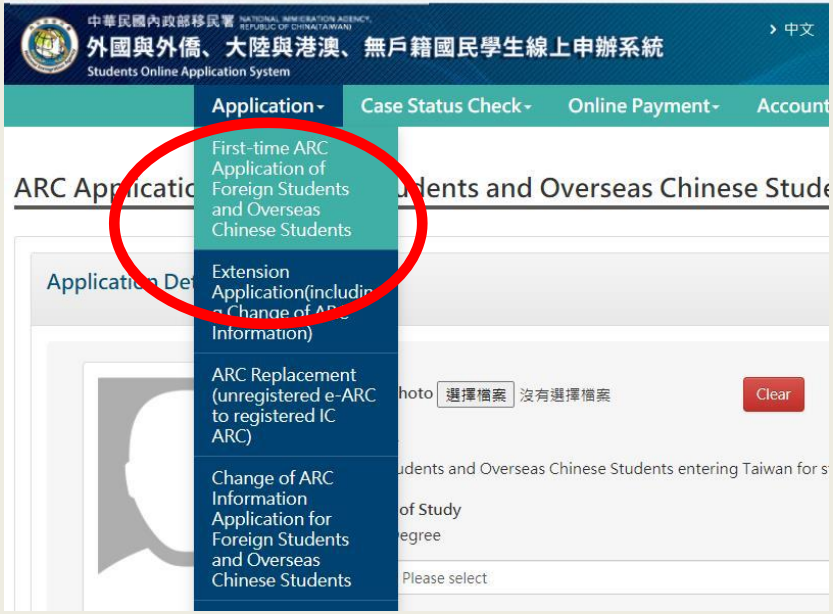


3.Create an account and remember to activate the account by clicking the link e-mailed to you

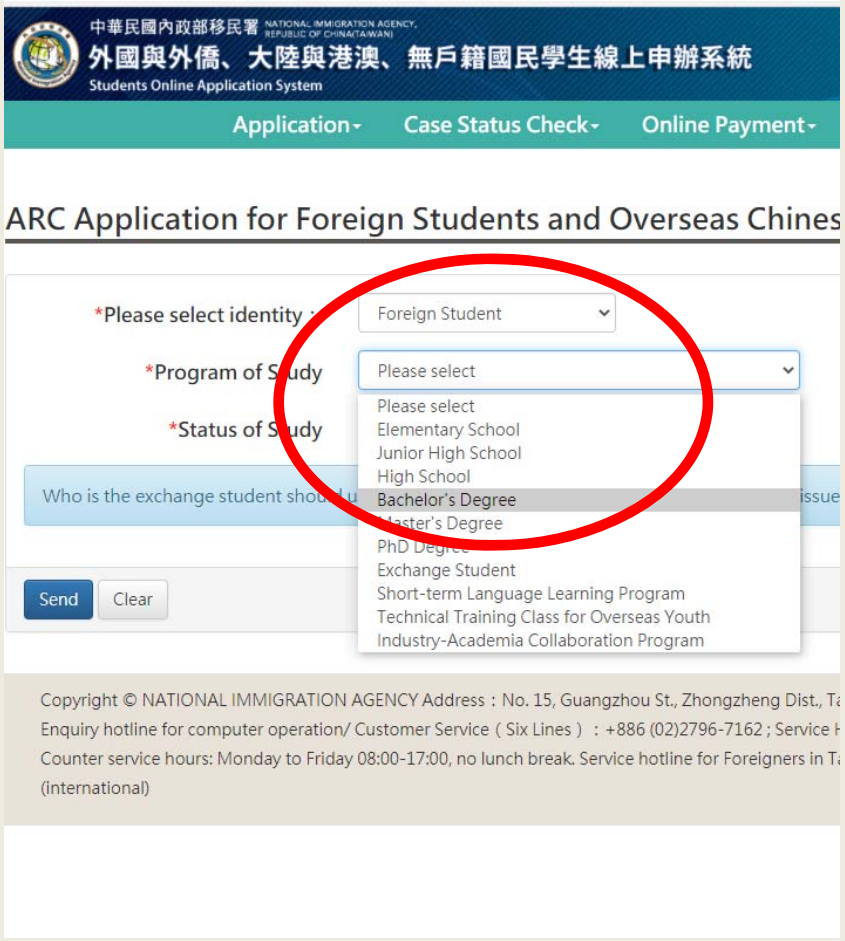




4.Choose the type of application and click “New applicant”



5. select your program and status of study



Identity

- Visa type
- **FS, FR-**> foreign students
- **FC**-> overseas Chinese students

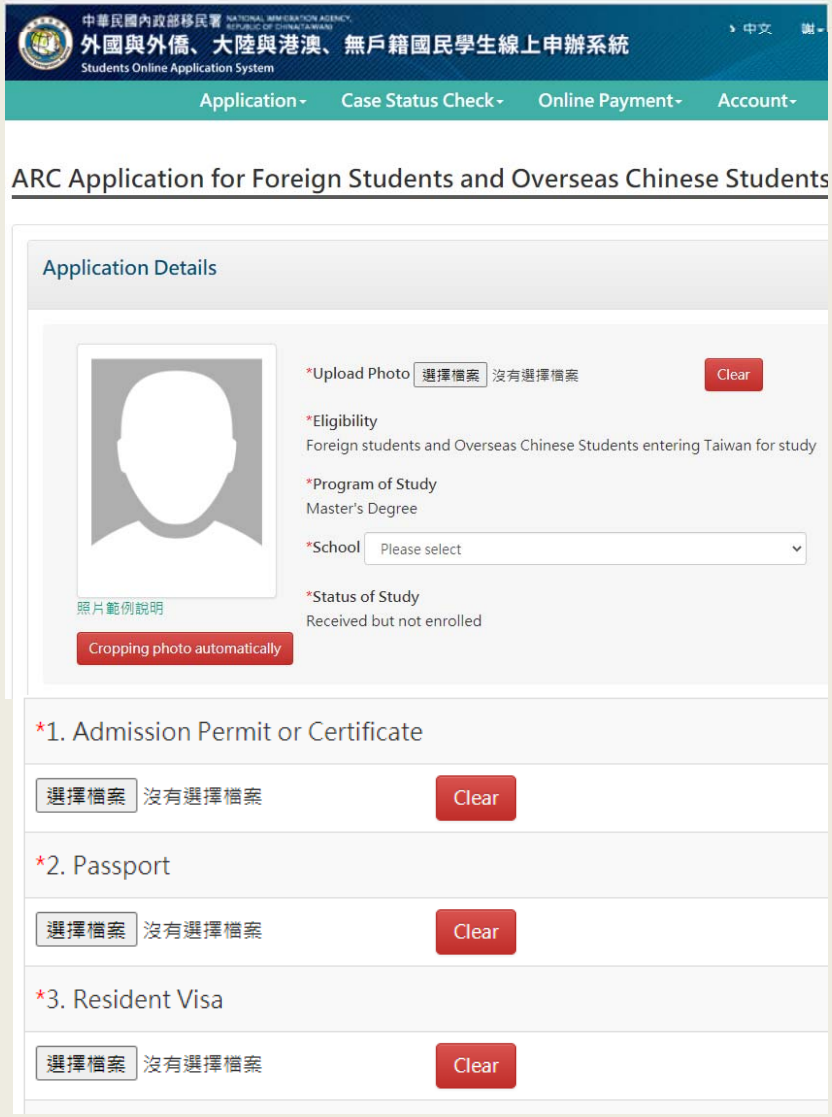
Program

- Choose your program of study

Status

- I have an admission permit **->** **"accepted by a school but not enrolled"**
- I already have my certificate of enrollment or student ID with a valid registration stamp **->** **"enrolled"**

C. Fill in the application form and upload documents

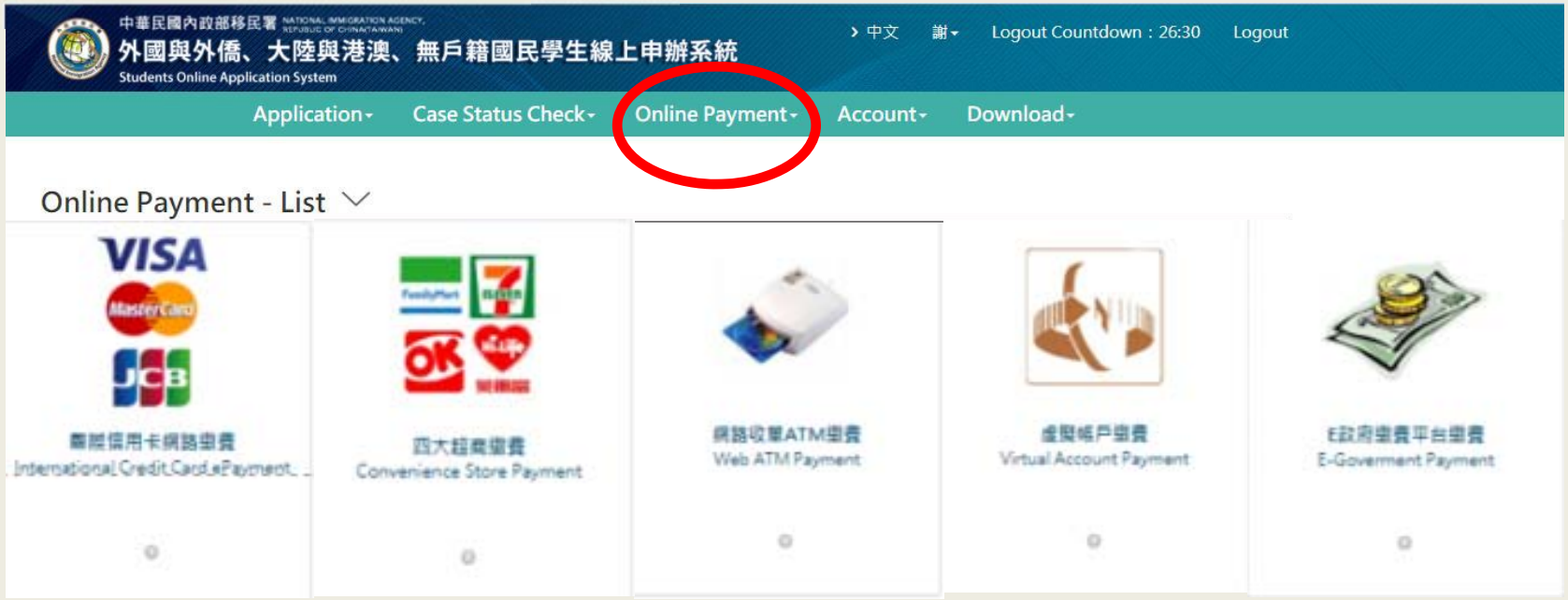


- Upload your photo
- Upload required documents
- fill in the application form
- Wait for the result of review

D. Pay after approval

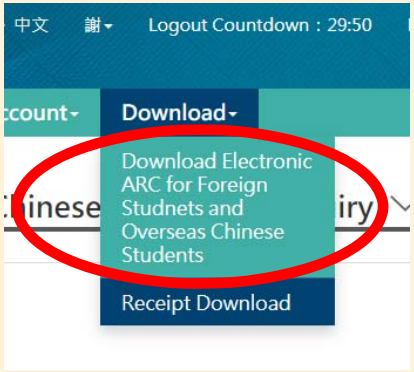
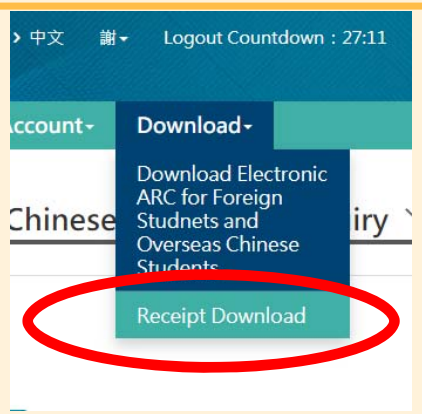
Pay after approval by NIA service centers→ various payments options are available

(Notice: payment at convenient stores will take 2-3 working days for transaction process)



E. Download and Print Out

1. Download and print out the Electronic ARC (valid for 6 months)
2. Download the receipt, and get the ARC IC Card (valid for 1 year)at NIA service centers

• Electronic ARC (short-term language learning program or formal academic students with an admission permit) • Print out		
• ARC IC Card • Print out the receipt and get the IC Card at NIA service centers(or authorize someone to collect IC Card on your behalf)		

If you have any further questions, please feel free to contact us:

With regard to online operation/ system problems, please call Service Line ：02-2796-7162。

Foreigners in Taiwan Hotline (available in 7 languages) ：
Domestic：0800-024-111 Overseas：886-800-024-111

Office hours of NIA service centers：08:00 a.m. -5:00 p.m., Monday to Friday