國際生住宿保證金及宿舍生活公約說明

Explanation of the International Student Housing Deposit and Dormitory Life Agreement

國際生住宿保證金說明

- 為確保國際生住宿意願及保障宿舍內部設備及環境整潔，故收取住宿保證金新台幣2,000元整。
- 如因為個人原因中途搬離宿舍，將不退還住宿保證金，但如果是畢業、轉學、休學、退學、校外實習等原因，還是會退還住宿保證金。
- 住宿保證金將於住宿滿一學年且無破壞宿舍公用設備或無造成宿舍環境髒亂之情況下，退還至學生在台灣的個人銀行或郵局帳戶，如有損壞設備或環境髒亂，將以住宿契約內設備費用或清潔費用，扣減住宿保證金。
- 114-1學期國際新生將於8月下旬申請宿舍時，於住宿費用中一併繳交住宿保證金。
- 目前113-2學期(含)有住宿之國際生，將於114年3月下旬，抽取114-1住宿資格並獲得正取時，繳交住宿保證金，學生需有在台灣銀行或郵局的個人帳戶，並於繳交期限內，使用ATM將保證金轉帳至保證金序號。(保證金序號如下頁所示)

Explanation of International Student Dormitory Deposit

Explanation of International Student Dormitory Deposit
To ensure the commitment of international students to dormitory accommodation and to maintain the condition and cleanliness of the dormitory facilities and environment, **a dormitory deposit of NT$2,000 is required**.

1. **Non-Refundable Situations**: If a student moves out of the dormitory for personal reasons before completing their stay, the dormitory deposit will not be refunded. However, if the student leaves due to reasons such as graduation, transfer to another school, suspension, withdrawal, or off-campus internship, the deposit will be refunded.

Explanation of International Student Dormitory Deposit

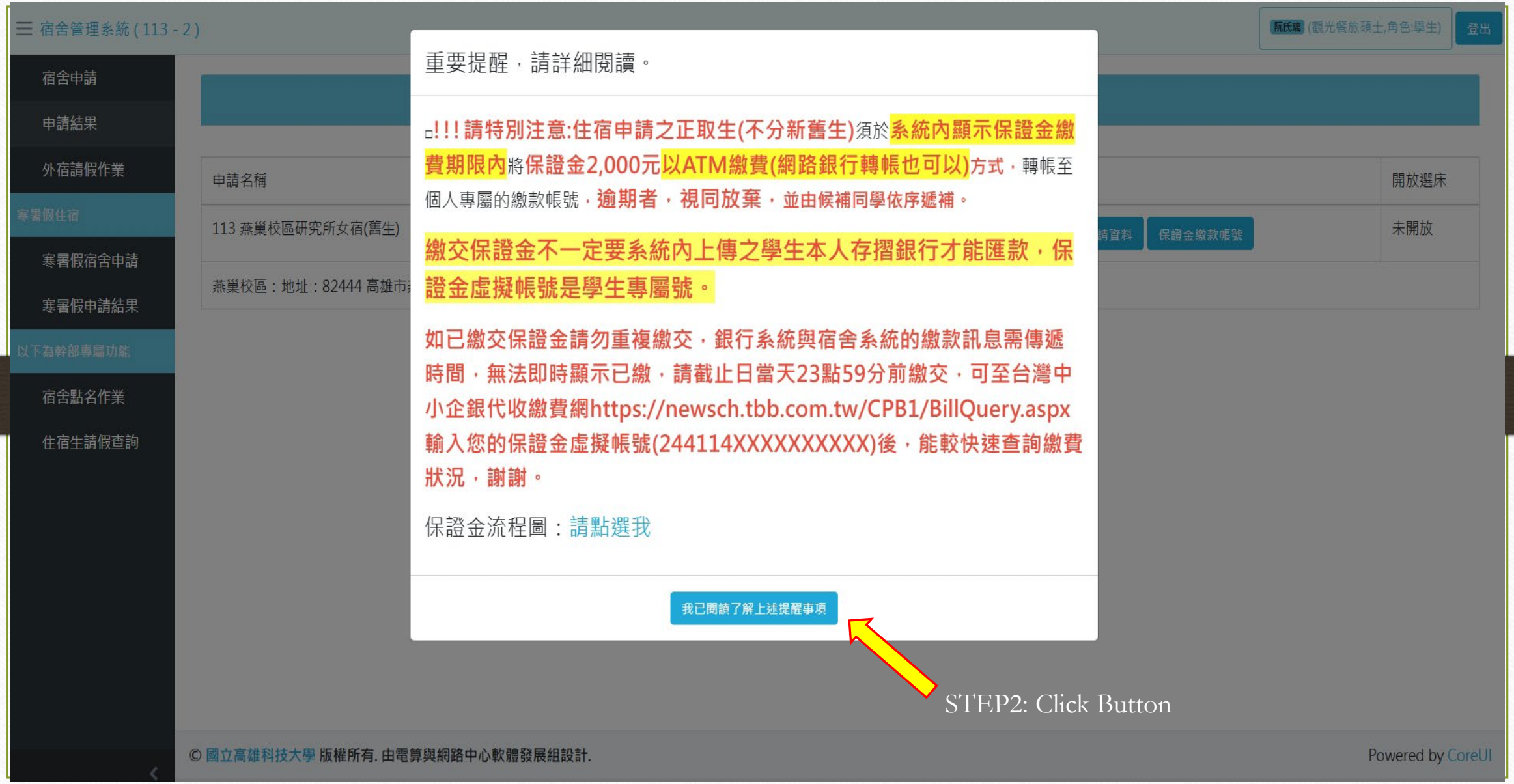
2.**Refund Conditions**: The dormitory deposit will be refunded at the end of one academic year, provided that no damage has been caused to the dormitory’ s public facilities or if the dormitory environment has not been left dirty. The refund will be processed to the student's personal bank account or post office account in Taiwan. If there is any damage to the equipment or mess in the dormitory, the cost of repair or cleaning will be deducted from the deposit according to the terms of the accommodation agreement.

3.**Payment of Deposit**: For international students applying for dormitory accommodation for the 114-1 semester in late August, the deposit will be paid along with the accommodation fees.

4.**For Existing Students**: International students who currently live in the dormitory (113-2 semester and earlier) will be required to pay the deposit by the end of March 114, after being selected for the 114-1 semester accommodation. Students must have a personal bank account or post office account in Taiwan. The deposit should be transferred using an ATM to the designated deposit account number within the specified payment deadline. (The deposit account number will be provided on the next page.)

This deposit is a measure to ensure the protection and upkeep of the dormitory environment for all residents.

宿舍管理系統 (113 - 2)
(角色:學生)
登出
宿舍申請
申請結果
外宿請假作業
寒暑假住宿
寒暑假宿舍申請
寒暑假申請結果
以下為幹部專屬功能
宿舍點名作業
住宿生請假查詢
STEP1: Click Application Result
宿舍管理系統
宿舍申請
申請結果
113學年度 寒假住宿申請公告事宜
12月11日中午12點開放寒假住宿個人及營隊申請，
12月18日中午12點結束個人及營隊申請，
12月25日開放列印繳費單。
12月30日個人申請繳費截止；營隊最晚須於入住前2日繳費完畢。
1月8日公告寒假床位名單。
寒假住宿期間:
(1)114年1月12日下午2點開始入住~114年1月23日中午12點，
(2)114年2月3日上午9點~114年2月7日中午12點，
非該校區下學期續住生最晚請於11年2月7日中午12點離開。
※燕巢校區寒假不開放住宿，跨校區住宿申請，請聯繫欲住宿校區之宿舍老師。
※建工校區開放弘德樓2樓供其他校區男生申請，弘德樓3樓供其他校區女生申請。
※宿舍整備及春節期間114年1月24日至2月2日，宿舍不開放住宿。


宿舍管理系統 (113 - 2)
阮氏瑞 (觀光餐旅碩士,角色:學生)
登出
宿舍申請
申請結果
外宿請假作業
寒暑假住宿
寒暑假宿舍申請
寒暑假申請結果
以下為幹部專屬功能
宿舍點名作業
住宿生請假查詢
申請名稱
開放選床
113 燕巢校區研究所女宿(舊生)
未開放
保證金繳款帳號
燕巢校區：地址：82444 高雄市
重要提醒，請詳細閱讀。
!!!請特別注意:住宿申請之正取生(不分新舊生)須於系統內顯示保證金繳費期限內將保證金2,000元以ATM繳費(網路銀行轉帳也可以)方式，轉帳至個人專屬的繳款帳號，逾期者，視同放棄，並由候補同學依序遞補。
繳交保證金不一定要系統內上傳之學生本人存摺銀行才能匯款，保證金虛擬帳號是學生專屬號。
如已繳交保證金請勿重複繳交，銀行系統與宿舍系統的繳款訊息需傳遞時間，無法即時顯示已繳，請截止日當天23點59分前繳交，可至台灣中小企銀代收繳費網https://newsch.tbb.com.tw/CPB1/BillQuery.aspx輸入您的保證金虛擬帳號(244114XXXXXXXXXX)後，能較快速查詢繳費狀況，謝謝。
保證金流程圖：請點選我
我已閱讀了解上述提醒事項
STEP2: Click Button
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宿舍管理系統 (113 - 2)

[redacted] ,角色:學生) 登出

- 宿舍申請
- 申請結果
- 外宿請假作業

寒暑假住宿

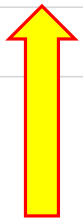
- 寒暑假宿舍申請
- 寒暑假申請結果

以下為幹部專屬功能

- 宿舍點名作業
- 住宿生請假查詢

學生宿舍申請 已申請清單

申請名稱	申請期間	申請結果	開放選床
113 [redacted] 校區[redacted]	2025/01/10 12:00:00 ~ 2025/01/14 12:00:00	正取。第 2 學期房號：[redacted] 申請資料 保證金繳款帳號	未開放
[redacted]，男/女宿 OOO 房 OOO 學生收 電話 09XX-XXXXXX			



STEP3: Click Button

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宿舍申請

申請結果

外宿請假作業

寒暑假住宿

寒暑假宿舍申請

寒暑假申請結果

以下為幹部專屬功能

宿舍點名作業

住宿生請假查詢

學生宿舍申請 - 113 [redacted]

申請結果：正取

輸出PDF　列印本頁

保證金繳費資訊(限使用ATM轉帳)

姓名(學號): [redacted]

ATM轉帳銀行代碼: 050(臺灣企銀)

ATM轉帳帳號: 2[redacted]9

繳費期限: 2025/[redacted] 23:59:00

繳費金額: 2000(限一次繳足此金額)

繳費情況: 未繳

Name (Student ID):
ATM Transfer Bank Code: 050 (Taiwan Cooperative Bank)
ATM Transfer Account Number:
Payment Deadline:
Payment Amount: 2000 (This amount must be paid in full in one transaction)
Payment Status: Unpaid / Paid

您的宿舍申請資料如下...

學號：[redacted]

姓名：[redacted]

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國際生住宿生活公約說明

- 違規項目:
- (一) 為避免因使用不慎造成停電或火災事故，住宿學生不得在房間內烹飪食物及使用高功率電器，包括電磁爐、高壓鍋、咖啡機、電熨斗、瓦斯爐、電煎鍋、烤麵包機等。（如因使用這些電器發生火災事故，學生家長負責賠償，學生承擔刑事責任。）
- (二) 擅自入住宿舍、逕行搬離宿舍、出售床位、調換寢室床位。
- (三) 私自帶非住宿學生、同學、朋友或其他人在寢室過夜。
- (四) 擅自移動或侵占公共設施。
- (五) 宿舍內飼養寵物、植物。
- (六) 私自進入異性寢室，或讓其它異性進入寢室。
- (七) 吸煙（包括電子煙）、賭博、酗酒、存放危險物品或攜帶違禁品。
- (八) 住宿生惡意破壞宿舍公共財物、家具、房間設施。
- (九) 違反公共衛生、宿舍安寧、公共安全或學生生活公約規定的行為。
- (十) 為確保床位正常使用，學生宿舍辦公室可以調整住宿生的寢室和床位，住宿生不得拒絕。
- 住宿生在宿舍區內不得有上述行為，否則將依情況登記違規，並通知其班導師(指導教授)及國際處，並依《學生獎懲規定》處理。

International Student Dormitory Code of Conduct Explanation

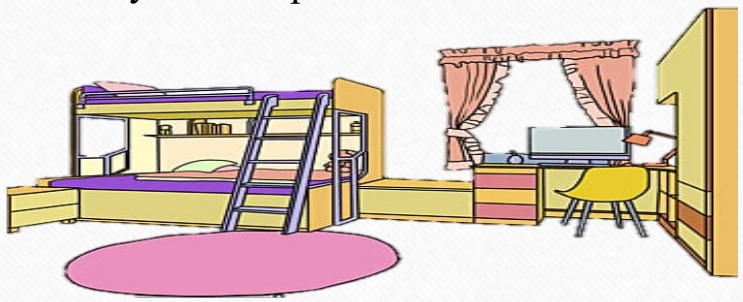
Violations:

1. To prevent power outages or fire accidents caused by improper use, students are prohibited from cooking food or using high-power appliances in their rooms, including induction cookers, pressure cookers, coffee makers, irons, gas stoves, electric frying pans, toasters, etc. (In case of a fire caused by using these appliances, the student's parents will be responsible for compensation, and the student will bear criminal liability.)

2. Unauthorized entry into the dormitory, moving out without permission, selling or swapping bed spaces.

3. Bringing non-residential students, classmates, friends, or others to stay overnight in the dormitory without permission.

4. Unauthorized movement or occupation of public facilities.



International Student Dormitory Code of Conduct Explanation

5.Keeping pets or plants inside the dormitory.

6.Unauthorized entry into the opposite-sex dormitory or allowing the opposite sex to enter the dormitory.

7.Smoking (including e-cigarettes), gambling, excessive drinking, storing dangerous items, or carrying prohibited goods.

8.Deliberately damaging dormitory property, furniture, or room facilities.

9.Behaviors that violate public health, dormitory peace, public safety, or the student living agreement.

10.To ensure the proper use of bed spaces, the student dormitory office may adjust the student's room and bed assignments. Students are not allowed to refuse such adjustments.

Students are prohibited from engaging in the above-mentioned behaviors in the dormitory area. Any violation will be registered accordingly and reported to the student's class advisor (supervising professor) and the International Affairs Office. The violation will be handled according to the "Student Rewards and Penalties Regulations."

國際生住宿生活公約說明

- 申覆說明
- (一) 住宿期間內違規累計達3次(含)以上或情節重大者，即強制退宿並限期搬離宿舍，且不退還已繳之住宿費用，日後不得提出宿舍申請。
- (二) 住宿學生違反相關規定，由學生宿舍自治委員會、宿舍輔導老師填報紀錄。對違規處分有異議者，得向學務處住服組申覆。

International Student Dormitory Code of Conduct Explanation

Appeal Explanation

1. If a student **accumulates 3 or more violations (including) or commits serious offenses** during their stay, they **will be forcibly evicted from the dormitory and required to move out within a specified time**. The paid accommodation fees and the accommodation deposit will not be refunded, and the student will not be allowed to apply for dormitory accommodation in the future.

2. If a student violates the relevant regulations, the Student Dormitory Self-Governance Committee and the dormitory counselor will record the violation. If the student disagrees with the disciplinary action, they may appeal to the Dormitory Services Division of the Student Affairs Office.