MEMORANDUM OF AGREEMENT

ON THE DOUBLE DEGREE PROGRAM

BETWEEN

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AND

NATIONAL KAOHSIUNG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Based on the “Memorandum of Understanding of Academic Cooperation between \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and National Kaohsiung University of Science and Technology” signed on (Month, Day, Year)(hereafter “Memorandum”), \_\_\_\_\_\_\_\_\_\_\_\_\_ and National Kaohsiung University of Science and Technology have agreed to implement a double degree program for facilitating collaborations and academic exchanges in graduate school education as stated below:

1 Double Degree Program

This Double Degree Program (hereinafter referred to as “DD Program”), as part of the student exchange activities, is a program that allows a student to obtain double degrees from aforementioned home and host universities.

2 Number of Students

Each party shall accept up to \_\_\_\_ students in the DD Program (hereinafter referred to as “DD student”) for \_\_\_ particular academic year. The number of DD students is independent from the number of non-degree exchange students. For each DD student, the period of study at the host university shall follow the regulation of the host university.

3 Recommendation and Decision Processes

The home university recommends its students for the DD Program, while the host university makes the final decision and issues admission.

4 Status

DD students, once completed the enrollment, are regarded as a regular student at the host university.

1. Requirements for the Completion of Degrees

DD students shall follow the requirements for the completion of degrees specifically tailored for the DD program set by the host and home universities.

6 Expenses

The DD students shall continue to pay for the home university tuition fees and other relevant fees. The application, admission and tuition fees of the DD students shall not be levied by the host university. However, every DD student without exception shall have the health insurance that the host university requires. The expenses for such health insurance and the medical expenses that are not covered by the health insurance shall be borne by the DD student on his/her own responsibility.

7 Lodging

The host university shall undertake efforts to locate housing for the DD students.

8 Term, Revision and Termination

This Agreement (hereafter “Agreement”) shall be effective from the date of signing by the representatives of both parties until the termination or expiration date of the Memorandum signed on (Month, Day, Year). If revision or termination of this Agreement becomes necessary, the two parties shall discuss the proposed changes each time. Any matter necessary for the implementation of the DD program and not stipulated herein shall be separately negotiated and agreed between the two parties.

9 This Agreement shall be executed in two (2) copies in English and each university shall retain one copy.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Ching-Yu Yang, Ph.D.

President President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ National Kaohsiung University of

 Science and Technology

Date: Date:

Implementation Guidelines for the Double Degree Program between

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and

College of \_\_\_\_\_\_\_\_\_\_\_\_, National Kaohsiung University of Science and Technology

Based on Article 8 of the “Memorandum of Agreement on the Double Degree Program between \_\_\_\_\_\_\_\_\_\_\_\_\_ and National Kaohsiung University of Science and Technology” signed on (MM/DD/YY), College of \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_ (hereinafter referred to as “\_\_\_\_”) and College of \_\_\_\_\_\_\_\_\_\_, National Kaohsiung University of Science and Technology (hereinafter referred to as “NKUST”) have agreed to specify terms and conditions for the implementation of the Double Degree Program (hereinafter referred to as “DD Program”) in the master program of both parties as stated below:

1 Principles in Granting Degrees

The degree of Master of \_\_\_\_\_\_\_\_\_ shall be granted by \_\_\_\_\_ to those who meet the requirements for completing the master program at \_\_\_\_\_, and the degree of Master of \_\_\_\_\_\_\_ shall be granted by NKUST to those who meet the requirements for completing the master program at NKUST. The student shall write one (1) master thesis, and submit it to each party respectively for evaluation.

 (1) Requirements for completing the master program at \_\_\_\_\_ are as follows: (i) to be enrolled in the program for \_\_\_\_\_ years or more, (ii) to accumulate the required graduate credits at \_\_\_\_\_ or more, (iii) to successfully pass the thesis evaluation, and (iv) to successfully pass the final examination conducted by \_\_\_\_\_. In this case, an NKUST student has to earn minimum of one third of the required graduate credits at \_\_\_\_\_. The credits which were earned at NKUST can be recognized as remaining two thirds of the required graduate credits.

 (2) Requirements for completing the master program at NKUST are as follows: (i) to be enrolled in the program for \_\_\_\_\_ years or more, (ii) to accumulate the required graduate credits at NKUST or more, (iii) to successfully pass the thesis evaluation, and (iv) to successfully pass the final examination conducted by NKUST. In this case, an \_\_\_\_\_ student has to earn minimum of one third of the required graduate credits at NKUST. The credits which were earned at \_\_\_\_\_ can be recognized as remaining two thirds of the required graduate credits.

2 Number of Students

Each party shall accept up to\_\_\_\_\_ students in the DD Program (hereinafter referred to as “DD Student”) for one (1) year.

3 Period of Enrollment in the DD Program

In principle, the period of enrollment in the DD Program shall be \_\_\_\_\_ years. An \_\_\_\_\_ student shall study and conduct thesis research for \_\_\_\_\_ years at \_\_\_\_\_ and \_\_\_\_\_ year at NKUST. An NKUST student shall study and conduct thesis research for \_\_\_\_\_ years at NKUST and \_\_\_\_\_ years at \_\_\_\_\_\_. However, if the student can meet all the requirements of his/her home university in a shorter period than the standard period of enrollment at the home university, the above-mentioned total period of enrollment in the DD Program may be shortened.

4 Status of the Student

 (1) The DD Student shall hold the status of a regular student at both respective institutions until completing the master program.

 (2) When a student studies and/or is engaged in thesis research at the host university, his/her status at the home university shall be “studying abroad”.

5 Outline for the Implementation of the DD Program

 (1) Recommendation and determination

The home university shall recommend candidate students, and the host university shall select and determine successful candidates. The host university shall then notify the home university of the selection results.

 (2) Efforts by supervisors regarding sending/accepting DD Students

① In order to carry out education and research activities smoothly at the host university, prior to sending/accepting a DD Student, prospective supervisors of both parties shall make enough preparation by communicating with each other and making necessary arrangements on issues such as the content of study, coursework recognized as part of the required credits for completion, and methodology for supervising the DD Student’s study/research. Such methodology includes thesis-writing guidance.

② After sending/accepting a DD Student, the supervisors of both parties shall educate and guide him/her in his/her thesis research in an efficient and coordinated manner by mutually confirming the progress of his/her study and research.

 (3) Termination of study at the host university

Both parties shall check the progress of credit accumulation and thesis research of the DD Student each year. Acceptance shall be discontinued upon consultation between both parties if the DD Student fails to reach the required level.

 (4) Thesis/Dissertation reviewing

To receive a master’s degree from both \_\_\_\_\_ and NKUST, a student must write a thesis/ dissertation on his/her research and submit it for review to both institutions. The thesis/dissertation should be defended in an oral presentation before the review committee at his/her home institution. At the host institution, the student’s thesis/dissertation could be defended either in an oral presentation or in a written examination.

6 Other

 (1) As the need arises, the content of the DD Program shall be discussed between both parties.

 (2) Any matters necessary for the implementation of the DD Program and not stipulated herein shall be negotiated and agreed upon between the two parties.

 (3) These Implementation Guidelines shall be effective from the date of signing by the representatives of both parties until the termination or expiration date of the “Memorandum of Agreement on the Double Degree Program between \_\_\_\_\_\_\_\_\_\_ and National Kaohsiung University of Science and Technology” signed on (MM/DD/YY). If revision to, or dissolution of these Implementation Guidelines becomes necessary, the two parties shall discuss the proposed changes each time.

 (2) These Implementation Guidelines shall be executed in two (2) copies in English; both parties will retain one copy each.

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_Dean\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ySignature Date  | \_\_\_\_\_\_\_\_\_\_\_DeanCollege of \_\_\_\_\_\_\_\_\_\_\_\_\_\_National Kaohsiung University of Science and TechnologySignature Date  |